

Minutes from the meeting for the Review of the Neighbourhood Plan (NP) Steering Group held on 21 February 2018

In attendance were

Cllor James Stewart (Chairman)

Cllor Lucy Ashworth (Deputy Mayor)

Nigel Draffan

Tim Bredon

Geoff Thorpe

David Wood

Jeremy Johnstone

Barry Hopkins

James Seller

Stephen Manion

Kay Wagland

Sue Simpson

Apologies received from Councillor Michael Tu and Lynn Kendall

The Chairman had previously circulated an agenda and presentation (please see website) and, having welcomed all to the meeting, he confirmed that, at its previous meeting the Arundel Town Council had formally approved a review of the NP; the formation of a steering group committee and its terms of reference (ToR).

He proceeded to outline the vision purposes and the aims and objectives of the existing NP and how the policies had been drawn up after having taken into account various factors including extensive community consultation; surveys; relevant planning hierarchy and infrastructure. These, together with the existing policies were considered and views taken on how much change and additional information may have to be undertaken again to produce an effective Review. The group agreed that robust policies for the supply of housing needed to be carefully considered and opportunities taken to reflect more recent changes such as changes in working practices for many employed and self-employed persons.

The Chairman turned to the recently adopted ToR; the Project Plan prepared by the Consultants and highlighted important dates for the holding of community engagement sessions and workshops. The first workshop will be led by Neil Homer on 7 March 2018 between 6-9 pm. From these discussions various "task groups" would be formed and meet during March- May. The discussions within the task groups will be led by one or more members of the Steering Group.

Leaflets will be distributed to householders explaining the intention and process for the review of the NP and to inform about the availability of an online survey.

Information also was provided on the funding that would be able for the Review and confirmation that the Town Council would meet any shortfall.

Discussions took place as to the best way of engaging with each member of the Group and with the public at large. The preference for member engagement was via google drive and the recent website would enable members of the public to view up to date events/information.

Towards the close of the meeting Geoff (Thorpe) helpfully produced some plans to advance his views upon the diversity of housing that exists in Arundel which members agreed would be discussed more fully at an appropriate session.

Minutes by Sue Simpson – acting Town Clerk